

# Manual for Laboratory Chiefs

(Edition 2.0, February 25, 2014)

## Contents

0. Introduction .....	1
1. Account management .....	4
1-1) Laboratory members .....	4
2. User Information Management .....	7
2-1) Editing user information .....	7
2-2) Password change .....	7
2-3) Notification settings .....	8
3. Fee Management .....	10
3-1) Shared usage fees .....	10
3-2) Measurement request fees .....	10
4. Laboratory management .....	10
4-1) Laboratory information management .....	10
4-2) Laboratory budget management .....	10
4-3) Used money listing .....	11
5. Reservations .....	12
5-1) Equipment search .....	12
5-2) Shared usage reservation .....	13
5-3) Measurement request: reservation .....	16
5-4) Reservation calendar .....	17

## 0. Introduction

### Contact

Inter-University Network for Common Utilization of Research Equipments

Contact form : <https://chem-eqnet.ims.ac.jp/contact/index.html>

Tel. No. : 0564-55-7490

### Account management

- Accounts are batched managed by the system, and are unique.
- Permissions for one person or more can be granted to accounts, and the available operations differ for each permissions. The registered permissions (laboratory chief, user, equipment administrator, etc.) can be selected after logging in.

### Login (laboratory chief mode)

- 1) Enter the [User ID] and [Password] at the "Inter-University Network for Common Utilization of Research Equipments" top page (<https://chem-eqnet.ims.ac.jp/>) login screen, and then click the [Login] button to log in.

The screenshot shows the login interface for the 'Inter-University Network for Common Utilization of Research Equipments'. The page is in Japanese. On the left, there is a navigation menu with sections for '利用者 Menu' (User Menu) and '事務局 Menu' (Office Menu). The main content area includes a header with the network name and a search bar, followed by a banner for 'つながる有効利用ネットワーク' (Connected Effective Utilization Network). Below the banner are three informational boxes: 'プロジェクト' (Project), '登録設備' (Registered facility), and '利用方法' (How to use). On the right side, there is a '予約課金システム ログイン' (Reservation Billing System Login) section, which is highlighted with a red box. This section contains input fields for 'ユーザID:' (User ID) and 'パスワード:' (Password), radio buttons for language selection (日本語 selected, English), and buttons for 'ログイン' (Login) and 'リセット' (Reset). Below these are links for 'ID、パスワードを忘れた方はこちら' (Click here if you forgot your ID/password), 'マニュアル' (Manual), 'Q & A', and '大学事務担当者ページ' (University Staff Page).

Fig. 0.1 Login screen

2) After logging in, click "Laboratory Chief" at the Select permissions screen.

\* For accounts with only laboratory chief permissions, the Select permissions screen is skipped, and the Laboratory Membership screen described later appears.



Fig. 0.2 Select permissions screen

3) By clicking [User Information Management] → [Edit User Information] on the menu after logging in (after selecting permissions for accounts with multiple permissions), your own account information (user ID, name, position, phone number, email address, broadcast (carbon-copy) email address) appears. If changes are necessary, enter the relevant items, and then click [Confirm] → [Register] to change.

The password used to log in can be changed by clicking [Password change] on the menu.

\* The permissions currently being used for operation are displayed in the top left of the menu.  
 To change to other permissions, click [Select permissions] in the top right of the menu to return to the Select permissions screen, and then select the desired permissions.

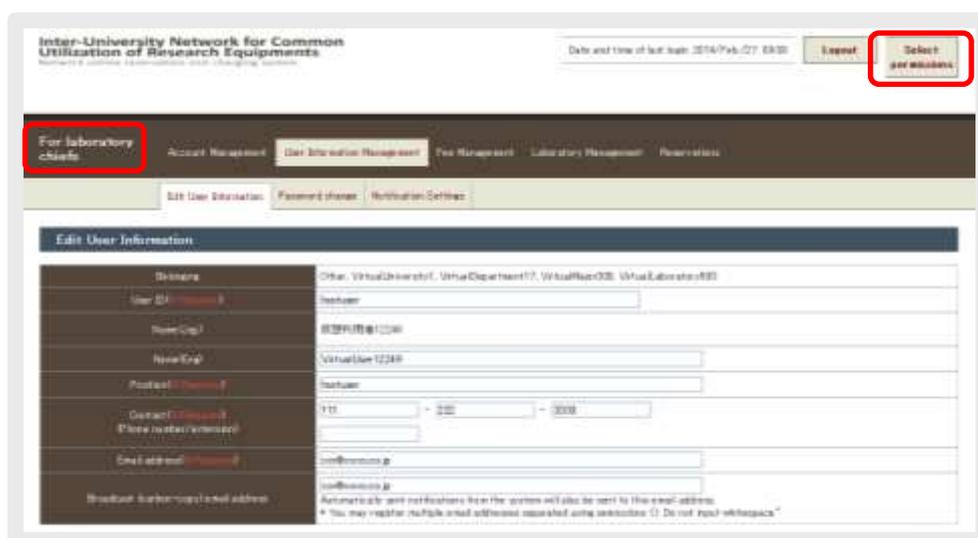


Fig. 0.3 Top left: Permissions display while working

Top right: Link to Select permissions screen

## Resetting your password

- 1) Access the Password Reset screen (<https://chem-eqnet.ims.ac.jp/system2/pwdreset.do>), enter a name and password already registered in the system, and then click [Send].

An email with a link to the Password Reset screen is sent to the entered email address.

Fig. 0.4 Password Reset screen

- 2) By accessing the link in the email, a screen allowing a new password to be entered appears. Enter the new password, and then click [Login]. The newly set password can now be used to access the system.

\*The link in the email is only valid for one week after the reset procedure described in 1). If an attempt is made to reset the password after one week has elapsed since the procedure, carry out the password reset procedure again.

Fig. 0.5 New password setting

## 1. Account management

Account management is used to manage users in the laboratory.

### 1-1) Laboratory members

By clicking [Account Management] → [Laboratory Membership] on the menu, a list of registered users appears.

Laboratory members can be newly registered, edited, or deleted, and passwords can be reset at this screen.

The screenshot shows the 'Laboratory Membership' page. At the top, there is a navigation bar with 'Account Management' selected. Below it, a 'Laboratory Membership' sub-menu is visible. A 'Register New' button is highlighted with a red box. The main content area displays a table of users with the following columns: User (Login ID), Address/Phone Number/Email Address, Permission<sup>#</sup>, and Note<sup>#2</sup>. Three users are listed:

User (Login ID)	Address/Phone Number/Email Address	Permission <sup>#</sup>	Note <sup>#2</sup>
VirtualUser2249 (meou)	043-290-3810 meou@xxxxxx.co.jp	AEU	*This is your account
VirtualUser4238 (stori@chikara.jp)	043-290-3810 stori@xxxxxx.co.jp	-EU	You may not edit this user's information
VirtualUser6313 (uzw@p03.co-net.ne.jp)	043-290-3810 uzw@xxxxxx.co.jp	-U	Buttons: Edit, Delete, Password Reset

Below the table, there is a legend for permissions:

<sup>#1</sup> Ownership  
 \*A\*: Accounting privileges  
 \*E\*: Equipment administrator privileges  
 \*U\*: User privileges

Example  
 A = U: The account has accounting and user privileges  
 - E -: The account has equipment administrator privileges

<sup>#2</sup> Accounts with only user privileges can be modified or deleted

Example  
 Permissions = E U: Unable to modify  
 Permissions = E -: Unable to modify  
 Permissions = - U: Able to modify

Red callouts in the image point to the 'Laboratory member list' (the table), the 'Register New' button, the 'Permission' column, and the 'Edit', 'Delete', and 'Password Reset' buttons.

Fig. 1.2 User list

\* Members with permissions other than user permissions are unable to edit or make changes, and cannot reset passwords.

## Registering new users

- 1) Click [Register New] in the user list.
- 2) After setting each item, click [Confirm] → [Register].

\* An email is sent to the registered email address when registering. Setting the initial password by accessing the link in the email allows the user to use the system for the first time.

The screenshot shows a web interface for 'Account Management' with a 'Laboratory Membership' section. The 'User information' form includes fields for 'E-mailing' (pre-filled with '東京東地区\_English\_VirtualUniversity1\_VirtualDepartment1\_VirtualMajor30E\_VirtualLaboratory562'), 'Name', 'Position', 'Contact (Phone number/extension)', and 'E-mail'. A red callout box labeled 'Member registration method flow' points to a diagram below the form.

The diagram, titled 'Laboratory Membership Registration Method', illustrates the process:

- STEP 1:** An 'Account Manager' (会計責任者) performs 'Registration' (登録).
- STEP 2:** An email is sent to the 'Researcher Member' (研究室メンバー).
- STEP 3:** The member sets their 'Initial Password' (パスワード設定) using a URL provided in the email.
- The final step is 'Login by the usual method' (以降は通常の方法でログイン).

Text instructions for the steps:

- [Step1]** Fill in the required items in the above form and click [Confirm]—[Register] to continue.
- [Step2]** When data is registered with the system an email message is sent by the system to the address input in the above form.
- [Step3]** The email will contain your login ID and the initial login URL. Opening the URL will show the initial password setup screen. Set your password on this page.

Additional instructions: After the initial setup, go to the login screen for the equipment network homepage. Log in using the login ID you were issued and the password you set up.

Fig. 1.2 New user registration

## Editing

- 1) Click [Edit] for the user to be edited.
- 2) After editing each item, click [Confirm] → [Register].

## Deleting

- 1) Click [Delete] for the user to be deleted.
- 2) Click [Delete] at the confirmation screen.

\* By deleting a user, that user will no longer appear in the charges information and reservations information described later. Furthermore, deleted users cannot be restored at the screen. If wishing to restore a deleted user, contact [the Inter-University Network for Common Utilization of Research Equipments](#).

## Resetting your password

- 1) Click [Password Reset] for the user whose password is to be reset.
- 2) After enter the new password and then again for confirmation, click [Password change].

The screenshot shows a web interface for account management. At the top, there is a navigation bar with the text "For laboratory chiefs" and several menu items: "Account Management", "User Information Management", "Fee Management", "Laboratory Management", and "Reservations". Below this, there is a sub-navigation bar with "Laboratory Membership". The main content area is titled "User information" and contains a form with the following fields:

Name	virtualuser012
Position	testuser
Phone number (intl./ext./local)	000-111-2222
Email address	xxxx@xxxx.co.jp
New Password <small>(8 characters)</small>	<input type="password"/>
Confirm New Password <small>(8 characters)</small>	<input type="password"/>

At the bottom left of the form is a "Return" button, and at the bottom right is a "Password change" button. Both the password input fields and the "Password change" button are highlighted with a red box.

## 2. User Information Management

User Information Management is used to check or edit your own registered information, change your password, and make changes to notification settings.

### 2-1) Editing user information

By selecting [User Information Management] → [Edit User Information] on the menu, your own registered information appears.

The user ID and position used for logging in, phone number, email address, and broadcast (carbon-copy) email address are edited here.

#### Editing

- 1) After editing each item, click [Confirm].
- 2) Click [Register] at the confirmation screen.

The screenshot shows a web interface for editing user information. At the top, there are navigation tabs: 'For laboratory chiefs', 'Account Management', 'User Information Management', 'Fee Management', 'Laboratory Management', and 'Registration'. Below these are sub-tabs: 'Edit User Information', 'Password change', and 'Notification Settings'. The main content area is titled 'Edit User Information' and contains a form with the following fields:

- Details:** Other, VirtualInquiry?, VirtualDepartment?, VirtualPlace?, VirtualLabInfo?
- User ID:** [text input]
- Name/Last:** [text input]
- Name/First:** [text input]
- Position:** [text input]
- Contact:** [text input]
- Phone number:** [text input]
- Email address:** [text input]
- Broadcast carbon-copy email address:** [text input]

At the bottom right of the form, there is a 'Confirm' button highlighted with a red box. A 'Cancel' button is visible at the bottom left. A note at the bottom of the form states: 'Automatic to send notification from the system will also be sent to this email address. \* This may reacher multiple email addresses associated your accounts (!). Do not input irrelevant.'

Fig. 2.1 Edit user information

### 2-2) Password change

By selecting [User Information Management] → [Password change] on the menu, a Password Change screen appears.

The password used when logging in is changed here.

#### Change

- 1) After entering the current password, new password, and confirmation of the password, click [Change].

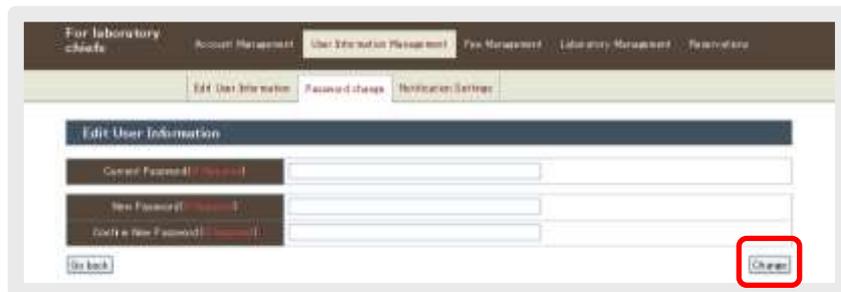


Fig. 2.2 Password change

### 2-3) Notification settings

By selecting [User Information Management] → [Notification Settings] on the menu, the current notification settings appear.

Set whether to accept emails from the system at this screen.

#### Changing settings

1 ) Clear the check boxes of locations for which emails are not required, and then click [Register].

- \* Notification settings for broadcast (carbon-copy) emails can also be changed.
- \* Settings can be specified individually based on the operation or based on the equipment used (within/outside the organization).
- \* If multiple permissions have been set, notification settings can be specified for each permissions.

The screenshot displays the 'Notification Settings' interface. At the top, there are navigation tabs for 'User Information Management', 'Equipment Management', and 'Notifications'. Below this, there are sub-tabs for 'User', 'Laboratory Officer', and 'Equipment Administrator'. The main content area is a table with three columns: 'User Role', 'Operation', and 'Permissions'. The 'Permissions' column contains checkboxes for 'Personal' and 'Carbon Copy' for various user roles and operations. A red callout bubble on the left points to the 'Permissions' column with the text 'Can be changed for each permissions'. Another red callout bubble on the right points to the 'Permissions' column with the text 'Group check'. At the bottom right, a red box highlights a 'Paste' button.

User Role	Operation	Permissions
User (Operates the majority of your laboratory)	Should equipment reservation be emailed/checked/alerted?	Equipment within the organization Equipment outside the organization Personal <input checked="" type="checkbox"/> Carbon Copy 1001 Personal <input checked="" type="checkbox"/> Carbon Copy 1001
	Message when equipment reservation changes/alerted?	Equipment within the organization Equipment outside the organization Personal <input checked="" type="checkbox"/> Carbon Copy 1001 Personal <input checked="" type="checkbox"/> Carbon Copy 1001
	Application to create notification for equipment	-----
Laboratory Chief (You are the head of the lab)	Should equipment reservation changes/alerted?	Personal <input type="checkbox"/> Carbon Copy 1001
	Message when equipment reservation changes/alerted?	Personal <input type="checkbox"/> Carbon Copy 1001
	Lab safety number and registration/account address	Personal <input type="checkbox"/> Carbon Copy 1001
	Laboratory number and phone/correspondence email	Personal <input type="checkbox"/> Carbon Copy 1001
Equipment Administrator (Operates for the administrator of equipment being used)	Should email reservation request reservation approval/alerted/alerted?	Equipment within the organization Equipment outside the organization Personal <input checked="" type="checkbox"/> Carbon Copy 1001 Personal <input checked="" type="checkbox"/> Carbon Copy 1001
	Should email reservation request reservation approval/alerted/alerted?	Equipment within the organization Equipment outside the organization Personal <input checked="" type="checkbox"/> Carbon Copy 1001 Personal <input checked="" type="checkbox"/> Carbon Copy 1001
	Define/transfer maintenance machine time (equipment only) when the time overlaps with a currently reserved shared asset?	-----
	Equipment create notification (equipment reserved)	-----
	Replacement reservation should create (equipment request)	Personal <input checked="" type="checkbox"/> Carbon Copy 1001

Logged in as [username] - email messages will not be sent

Paste

Fig. 3.2 Email notification settings

### 3. Fee Management

The fee status for reservations made by laboratory members is checked here.

#### 3-1) Shared usage fees

By selecting [Fee Management] → [Shared Usage Fee] on the menu, the shared usage fee status of laboratory members appears.

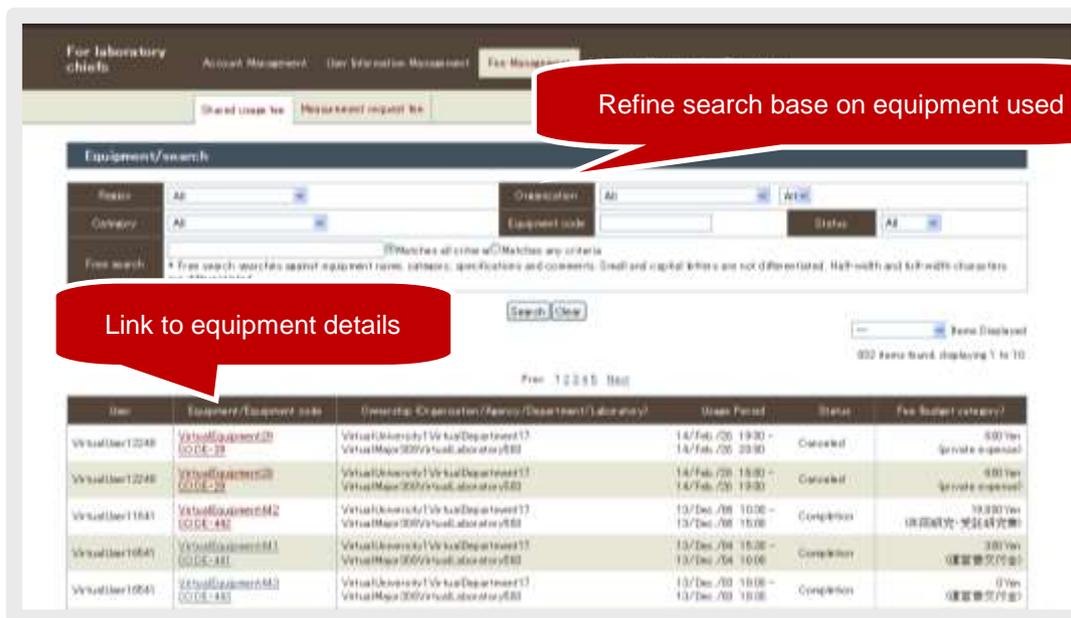


Fig. 3.1 Shared usage fees

#### 3-2) Measurement request fees

By selecting [Fee Management] → [Measurement request fee] on the menu, the measurement request fee status of laboratory members appears.

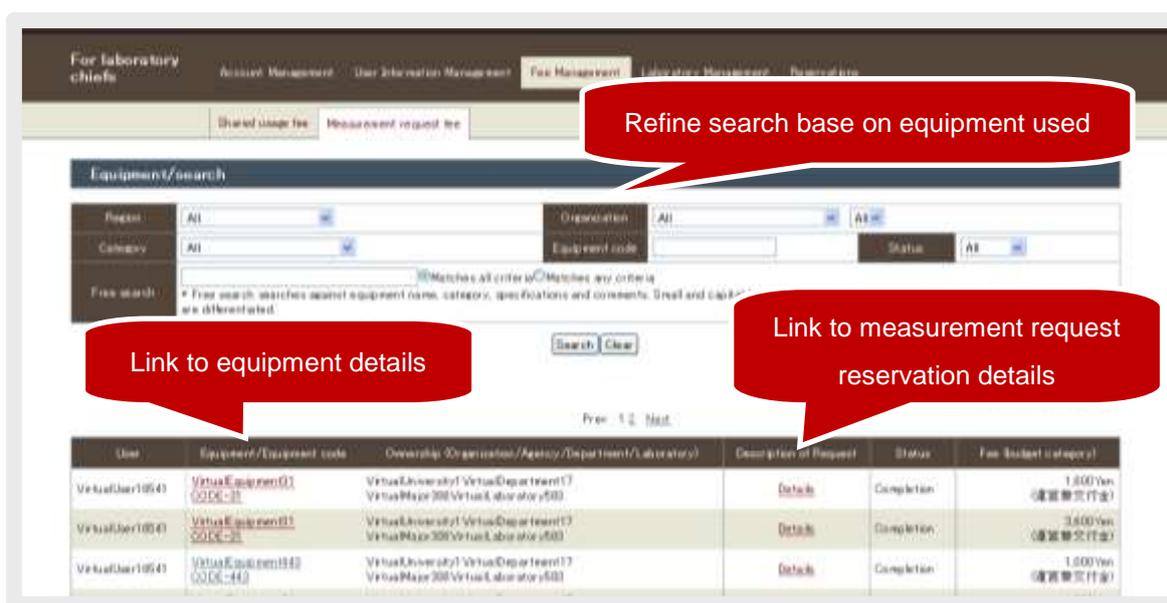


Fig. 3.2 Measurement request fees

## 4. Laboratory management

The laboratory location is changed, laboratory budgets are registered, and the laboratory budget used amount is checked here.

### 4-1) Laboratory information management

By selecting [Laboratory Management] → [Research Information Management] on the menu, laboratory information appears.

#### Editing

- 1) After editing each item, click [Confirm].
- 2) Click [Register] at the confirmation screen.

\* If wishing to change information other than an address, please contact the Inter-University Network for Common Utilization of Research Equipments.

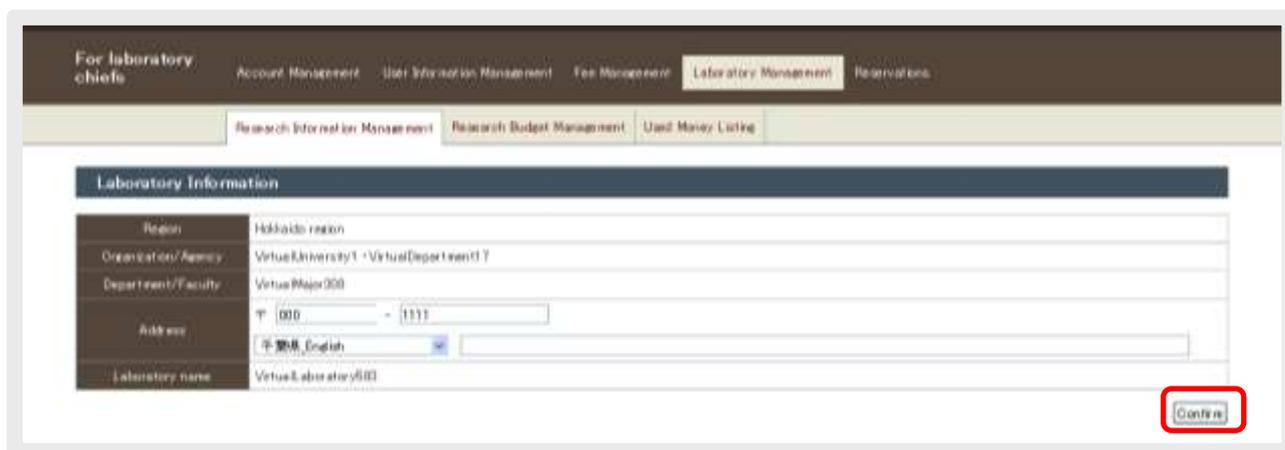


Fig. 4.1 Changing laboratory information

### 4-2) Laboratory budget management

By selecting [Laboratory Management] → [Research Budget Management] on the menu, registered laboratory budget information appears.



Detail Item name	Amount	Action
運営費交付金	208000	Yes Edit
共同研究・委託研究費	351000	Yes Edit
		Yes Register

Fig. 4.2 Laboratory budget management

## Registering new budgets

1) Enter the laboratory budget detail item name and amount, and then click [Register] in the list.

\* The laboratory budget is simply a rough reservation system estimate, and therefore there is no need to register the actual budget.

\* Sums are subtracted from the laboratory budget based on fees when making reservations and when performing completion processing. It will not be possible to make reservations or perform completion processing if the amount of money that can be used is insufficient, and therefore the amount should be edited as required.

## Editing

1) Edit the laboratory budget item details name and amount to be edited, and then click [Edit].

## 4-3) Used money listing

By selecting [Laboratory Management] → [Used Money Listing] on the menu, the amount of laboratory budget money used thus far is divided up into shared used and measurement request, and is displayed for each year.

The amount of money used can be checked, and a selection can be made whether to receive notification emails with the current year's laboratory budget used amount sent out by the system on the 4th of each month.

Budget Category	Shared usage total	Measurement request total	Shared + request total
運営費交付金	¥01,500Yen	16,400Yen	¥07,900Yen
2013Fiscal Year Total	¥01,500Yen	16,400Yen	¥07,900Yen

Fig. 4.3 Used money listing

## Laboratory budget used amount notification email settings

1) If wishing to receive notifications, select the "Email Settings" check box, and if not wishing to receive notifications, clear the selection, and then click [Set].

\* If set to receive notifications, an email with information on the current year's laboratory budget used amount is sent out at 03:15 on the 4th of each month. (The same notification is also sent to the registered broadcast (carbon-copy) email address.)

## 5. Reservations

Equipment can be listed up and searched, and the laboratory member reservation status can be checked, edited, or canceled here.

\* Equipment cannot be reserved with laboratory chief permissions, and therefore it is necessary to switch to user permissions to reserve equipment.

### 5-1) Equipment search

By selecting [Reservations] → [Equipment Search] on the menu, a list of equipment appears.

Equipment can be searched for, and equipment details information and information on charges can be checked here.

For laboratory chiefs Account Management User Information Management Fee Management Laboratory Management Reservations

Equipment Search

Equipment/search

Refine search based on affiliation, category, or free word

Region: All Organization: All

Category: All

Free search:   Matches all criteria  Matches any criteria

\* Free search searches against equipment name, category, specifications and comments. Small and capital letters are not differentiated. Half-width and full-width characters are differentiated.

Search Clear

Items Displayed: 100 items found, displaying 1 to 10.

Prev 1 2 3 4 5 Next

Equipment	Category	Equipment owner	Equipment Administrator	Status
<a href="#">VirtualEquipment9</a>	VirtualCategory020	VirtualUniversity1 VirtualDepartment1	VirtualUser1	Shared <input type="radio"/> Request <input checked="" type="radio"/>
<a href="#">VirtualEquipment451</a>	VirtualCategory503	VirtualUniversity1 VirtualDepartment1	VirtualUser99	Shared <input type="radio"/> Request <input checked="" type="radio"/>
<a href="#">VirtualEquipment454</a>	VirtualCategory020	VirtualUniversity1 VirtualDepartment75	VirtualUser100	Shared <input type="radio"/> Request <input checked="" type="radio"/>
<a href="#">VirtualEquipment306</a>	VirtualCategory040	VirtualUniversity1 VirtualDepartment262	VirtualUser5369	Shared <input checked="" type="radio"/> Request <input checked="" type="radio"/>
<a href="#">VirtualEquipment592</a>	VirtualCategory040	VirtualUniversity1 VirtualDepartment262	VirtualUser5369	Shared <input checked="" type="radio"/> Request <input type="radio"/>
<a href="#">VirtualEquipment120</a>	VirtualCategory180	VirtualUniversity1 VirtualDepartment3	VirtualUser5006	Shared <input type="radio"/> Request <input type="radio"/>
<a href="#">VirtualEquipment121</a>	VirtualCategory187	VirtualUniversity1 VirtualDepartment3	VirtualUser5006	Shared <input type="radio"/> Request <input type="radio"/>

Link to affiliation details

Fig. 5.1 Equipment search

## 5-2) Shared usage reservation

By selecting [Reservations] → [Shared usage reservation] on the menu, the shared usage reservation status of laboratory members appears.

Laboratory member shared usage reservations are edited or canceled here.

For laboratory chiefs Account Management User Information Management Fee Management Laboratory Management Reservations

Equipm

Refine search based on affiliation, category, or free word

Equipment/search

Region: All Organization: All [All]

Category: All Equipment code: Status: All

Free search:   Matches all criteria  Matches any criteria

\* Free search searches against equipment name, category, specifications and comments. Small and capital letters are not differentiated. Half-width and full-width characters are differentiated.

Search Clear

Items Displayed: 2,441 items found, displaying 1 to 10.

Prev 1 2 3 4 5 Next

ID	User	Equipment/Equipment code	Equipment owner	Reservation period	Status	Action
Common012630	VirtualUser12240	<a href="#">VirtualEquipment28 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2014/Feb./28 10:00 - 2014/Feb./28 12:00	Reserved	<a href="#">Edit</a> <a href="#">Reserved</a>
Common012637	VirtualUser12240	<a href="#">VirtualEquipment28 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2014/Feb./26 19:00 - 2014/Feb./26 20:00	Canceled	
Common012637	VirtualUser12240	<a href="#">VirtualEquipment29 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2014/Feb./26 19:00 - 2014/Feb./26 20:00	Canceled	
Common012632	VirtualUser12240	<a href="#">VirtualEquipment28 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2014/Feb./26 18:00 - 2014/Feb./26 19:00	Canceled	
Common012632	VirtualUser12240	<a href="#">VirtualEquipment29 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2014/Feb./26 18:00 - 2014/Feb./26 19:00	Canceled	
Common007566	VirtualUser8313	<a href="#">VirtualEquipment28 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2013/Dec./16 16:30 - 2013/Dec./17 18:30	Reserved	<a href="#">Edit</a>
Common007566	VirtualUser8313	<a href="#">VirtualEquipment28 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2013/Dec./16 16:30 - 2013/Dec./17 18:30	Reserved	<a href="#">Edit</a>
Common012422	VirtualUser12654	<a href="#">VirtualEquipment29 CODE-29</a>	VirtualUniversity1VirtualDepartment17	2013/Dec./09 10:00 - 2013/Dec./09 13:00	Reserved	<a href="#">Edit</a>

Link to affiliation details

Fig. 5.2 Shared usage reservation list

### Editing

- 1) Click [Edit] for the reservation to be edited.
- 2) After editing each item, click [Reservation verification] → [Reservation verification].

Fig. 5.3 Editing shared usage reservations

● Timetable notation

○: Vacant

R: Reservation complete (person making reservation)

△: Reservation complete [partial] (other person)

x: Reservation complete [no vacancy] (other person)

■: Outside usable time

-: Outside machine time

F: Fault

M: Maintenance

■ Cancel

- 1) Click [Removed] for the reservation to be canceled.
- 2) Click [Delete reservation] at the confirmation screen.



### 5-3) Measurement request: reservation

By selecting [Reservations] → [Measurement request: reservation] on the menu, a list of measurement reservations requested by laboratory members appears.

Laboratory member shared usage reservations are edited or canceled here.

Refine search based on affiliation, category, or free word

ID	User	Equipment/Equipment code	Equipment owner	Requested Date	Status	Action
106706	VirtualUser12249	VirtualEquipment20 00.DE-20	VirtualUniversity1/VirtualDepartment17	2014/Feb./26 <a href="#">Detail</a>	Awaiting Approval	<a href="#">Edit</a> <a href="#">Cancel</a>
106698	VirtualUser12249	VirtualEquipment20 00.DE-20	VirtualUniversity1/VirtualDepartment17	2014/Jan./29 <a href="#">Detail</a>	Cancelled	
106811	VirtualUser16941	VirtualEquipment20 00.DE-20	VirtualUniversity1/VirtualDepartment17	2015/Oct./04 <a href="#">Detail</a>	Completion	

Fig. 5.4 Measurement request: reservation list

### Editing

- 1) Click [Edit] for the reservation to be edited.
- 2) After editing each item, click [Reservation verification] → [Reservation verification].

Measurement request: Modification

Equipment: VirtualEquipment20

Fee description:  
 体相測定料金  
 Consolidated fee 2400 Yen/1 hour  
 体相測定料金 (0~16hr)  
 Consolidated fee 12000 Yen/0 other  
 体相測定料金 (16~24hr)  
 Consolidated fee 18000 Yen/0 other

• User  
 Surname: VirtualUniversity1 VirtualDepartment17 VirtualMajor300 VirtualLaboratory503  
 Name: VirtualUser12249

• Description of Request

Sample	Fee/sample comment	Action
		<a href="#">Delete</a>

Pay by:  Pay by Pocket Money (not use lab's student)

Requested Date: 2014 / Feb / 26 (before this date)

[Reservation verification](#)

Fig. 5.5 Measurement request: reservation editing

## Cancel

- 1) Click [Cancel] for the reservation to be canceled.
- 2) Click [Cancel] at the confirmation screen.

## 5-4) Reservation calendar

By selecting [Reservations] → [Reservation calendar] on the menu, the shared usage reservation status for all equipment is displayed in calendar format.

The reservation status of all equipment is checked here.

The screenshot displays the 'Reservation calendar' interface. At the top, there is a navigation bar with 'Reservations' highlighted. Below it, a search filter section includes dropdowns for 'Region' (All), 'Organization' (All), and 'Category' (All). A 'Free search' field is also present. A red callout bubble points to the search filters with the text 'Refine search based on affiliation, category, or free word'. Below the search filters, there are options for 'Previous equipment' (20 items) and 'Next equipment' (20 items), along with a 'Items Displayed' dropdown and navigation links for '< Previous 15 days' and 'Next 15 days >'. A red callout bubble points to the 'Change display start date' link. The main part of the interface is a calendar grid showing reservation status for various equipment items from February 27 to March 29. The grid has columns for each day and rows for different equipment items. Blue and red shaded cells indicate reservation periods. The equipment items listed are: VirtualEquipment2 (SCODE-49), VirtualEquipment485 (SCODE-485), VirtualEquipment484 (SCODE-484), VirtualEquipment320 (SCODE-1200), and VirtualEquipment321 (SCODE-1200).

Fig. 5.6 Reservation status calendar